

# IRC 125 Plan Open Enrollment for 2008 New for 2008: Eligible Adjunct Faculty May Now Enroll!

Open enrollment for the IRC 125 Cafeteria/ Flexible Benefit Plan for Calendar Year 2008 occurs during the month of December 2007. All contract faculty members who meet the eligibility requirements for participating in the District's health benefits plans are eligible to participate. In addition, adjunct faculty who met the criteria for the Adjunct Faculty Medical Benefits Program (eff. 10/1/07) may also participate. You do not have to be an active enrollee in the Program in order to participate. Enrollment forms are available in the Payroll Department and must be returned by 1/2/08 (adjunct faculty) or 1/7/08 (regular faculty).

Enrolling in the IRC 125 plan is a way to pay for medical, dental, and vision copayments and deductibles, in addition to other out-of-pocket health expenses, with pre-tax dollars, thereby reducing your taxable income. Allowable IRC 125 plan medical care expenses include amounts paid for diagnosing, curing, mitigating, treating or preventing disease. Certain over-the-counter items such as antacids, allergy pills, pain relievers, cold medicines, vitamins and supplements can be reimbursed through the SRJC Flexible Benefit Plan, which means that those reimbursements can be claimed tax free. (Toiletries, cosmetics, and other items such as toothpaste, hair spray, and soap are not eligible for reimbursement.)

If you have questions regarding coverage for a particular item, call Shirrell Consulting Services, the administrator of SRJC's plan, at (707) 544-1801. If you have general questions regarding the plan, eligibility or forms, call Lisa Hotchkiss in the Payroll Department at 527-4200.

## AFA Audit and Fair Share Service Fee Notice

An audit of AFA's income and expenses for the 2006-07 fiscal year will soon be completed. The purpose of the audit is to demonstrate how AFA income is expended. The audit information includes an *Independent Auditor's Report, Financial Statements*, and a *Schedule of Unrestricted General Operating Expenses and Allocation of Expenses between Chargeable and Nonchargeable*. When completed, the audit reports will be posted on the AFA Web site at <www.santarosa.edu/afa/>. To request a hard copy, contact the AFA office at 527-4731 or <a href="mailto:</a>

A Fair Share Service Fee (FSSF) Notice will soon be mailed to the home address of faculty who are not currently dues-paying members of AFA. The AFA Executive Council set the FSSF to be the equivalent of the dues that members pay, which is 0.55% of gross pay. The same percentage is applied to the earnings of both regular and adjunct faculty.

NOTE: for the same amount of money you can join AFA rather than pay the Fair Share Service Fee. **AFA encourages you to join your Faculty Association** and enjoy the benefits of membership, which include: helping to determine what is bargained, electing Executive Council members, running for a seat on the Executive Council, and voting for ratification of negotiated contracts.

If you decide NOT to join AFA, you will be assessed the amount of the FSSF as a payroll deduction from each check you receive for faculty work at SRJC.

## IRC 125 Workshops

For Regular Faculty: Thursday, December 6, 2 - 3 p.m. in Doyle Library, Room #4246 (approved for one hour of Flex credit)

For Adjunct Faculty: Thursday, December 6, 4 - 6 p.m. in Doyle Library, Room #4246 (approved for two hours of Flex credit)

Call Lisa Hotchkiss in Payroll at 527-4200 for more information.

# AFDAF Applications Due December 10

The Fall 2007 Adjunct Faculty District Activities Fund (AFDAF) application is due to the AFA office by 5:00 p.m. Monday, December 10. Adjunct faculty who are currently serving on District-wide councils or committees, on evaluation teams, and/or as faculty advisors to student clubs are eligible to apply. In addition, adjunct faculty who prepare and present PDA or Flex workshops are eligible to apply.

AFA has already contacted adjunct faculty who are listed on the 2007-08 roster of Academic Senate committee appointments as well as those serving on other District-wide committees, such as the Petaluma Faculty Forum. If we missed you, be sure to complete a Fall 2007 AFDAF form and return it to the AFA mail box in Bailey Hall. The application form, which includes eligibility criteria and terms of payment, can be downloaded from AFA's Web site at <www.santarosa.edu/afa/>. It is also available upon request by calling the AFA office at 527-4731 or sending an e-mail to <afa@santarosa.edu>.

# The AFA Office will be closed for the Winter Break.

To view the Contract and other useful information, log onto the AFA Web site at <<u>http://www.santarosa.edu/afa/></u>.

## Unemployment Benefits for Adjunct Faculty

Adjunct faculty have the right to apply for unemployment benefits during breaks between semesters when they are not employed. An *AFA Update* with more information will be delivered to campus mailboxes during the week of December 10. You can also log onto the AFA web site at: <www.santarosa.edu/afa>, where you will find eligibility criteria, procedures to follow, court case documents, and useful links that will assist you in filing for benefits.