

## **EXECUTIVE COUNCIL MEETING MINUTES**

January 29, 2014

*(Approved by Executive Council on February 12, 2014)*

Executive Councilors present (noted by \*):

*Julie Thompson, <i>presiding</i>	*Dianne Davis	*Sean Martin	*Nikona Mulkovich
Filomena Avila	*Terry Ehret	*Jacqueline McGhee	*Matt Murray
Paulette Bell	*Karen Frindell Teuscher	*Bud Metzger	MJ Papa
Shawn Brumbaugh	*Deirdre Frontczak	*Terry Mulcaire	*Margaret Pennington
*Paula Burks	Andre LaRue	*Dwayne Mulder	

Officers/Negotiators/Appointed Positions present: Warren Ruud

Staff members present: Candy Shell, Carol Valencia

Faculty members present: Jessica Green, Michelle Hughes Markovics, Erin Sullivan

The meeting was called to order at 3:05 p.m. in Mahoney Library, First Floor Reading Room #PC721, on the Petaluma campus.

### **CLOSED SESSION REPORTS**

1. **Negotiations Report**. This report and discussion were conducted in closed session.
2. **Conciliation/Grievance Report**. This report and discussion were conducted in closed session.

Closed Session adjourned at 4:05 p.m.

### **OPEN SESSION**

Open Session reconvened at 4:05 p.m.

### **MEMBER CONCERNS WITHIN AFA'S PURVIEW**

1. Terry Ehret brought up a concern on her behalf and on behalf of a colleague with whom she shares a classroom in Emeritus. Her concern is that the room has not been cleaned since the beginning of the semester. She has recently reported the problem to her department chair and attempted to report the problem to the Maintenance department. It was suggested she contact Javier Rodriguez Aguilera (Custodial Services Manager), who is very responsive to issues. Her chair (present at the meeting) assured her that the issue would be resolved.
2. Erin Sullivan brought up the issue of large lecture load classes in Petaluma, acknowledging that AFA is currently dealing with this issue in negotiations. She also hopes that AFA will address the Rank 10 salary issue.

### **MINUTES**

There being no corrections or additions, by unanimous voice vote, the Council approved a motion made and seconded to approve the minutes from the December 11, 2013 Executive Council meeting as submitted (13 in favor, 0 opposed, 0 abstentions). There being no corrections or additions, by unanimous voice vote, the Council approved a motion made and seconded to

approve the minutes from the December 11, 2013 General Membership meeting as submitted (13 in favor, 0 opposed, 0 abstentions).

(Approved minutes are posted at <http://www.santarosa.edu/afa/minutes.shtml>.)

## DISCUSSION ITEMS

### 1. **AFA Rep. Appointment to Professional Development Committee for Spring 2014**

Shawn Brumbaugh and Deirdre Frontczak are currently the AFA representatives on this committee, but Shawn now has a scheduling conflict with the meetings. Julie explained that a volunteer contract faculty member is needed to fill his seat. The committee meets on the 1st & 3rd Thursdays from 3:00-4:30 p.m. She asked Councilors to express their interest as soon as possible; otherwise an appeal for a volunteer will go out to all contract faculty members. Julie explained that, because of the current issues surrounding Professional Development Activities, it's important for AFA to have two people on this committee. Deirdre confirmed that the committee is willing to videoconference the meetings to Petaluma, if needed. (See link to [Professional Development Committee Home Page](#).)

### 2. **AFA Budget 2013-14**

As was discussed at the December 11, 2013 Council meeting, AFA would like to make some changes to assist in balancing our budget. The proposed changes (from the discussion in December) are:

#### a. Conference Attendance

Julie explained that California Community College Independents (CCCI) conference attendance is critical. Also coming up soon is the Faculty Association of California Community Colleges (FACCC) Advocacy & Policy Conference. AFA Policy allows us to send up to four people to each conference, without special Council consent. (See link to [AFA Conference Policy](#).) (The cost for the FACCC conference typically averages \$370 per person. FACCC will be paying for Deirdre Frontczak's attendance to this conference.) The CCCI spring conference will probably be in San Francisco on April 24-27, but this has not yet been confirmed. There was a discussion regarding the significance of the savings if we send fewer people to the FACCC conference and the costs associated with the Spring CCCI Conference.

#### b. FACCC Contributions

Julie explained the idea about renegotiating our FACCC dues contribution to change the load requirement for automatic membership from "20 percent or more" to "more than 20 percent." (A faculty member with 20 percent load could still "opt in," if desired.) This change would affect about 75 people, based on the most recent load reports, for a savings of approximately \$3,500 per year for AFA. It was noted that the *number of members* is important to FACCC in their lobbying efforts in Sacramento; accordingly, one idea would be to decrease the amount AFA pays per member instead of decreasing the number of members. In order to begin the process, the Council would need to vote to direct AFA to renegotiate the contract with FACCC. It was also suggested that AFA could restore its FACCC contract terms if/when our financial situation improves.

#### c. Vice President Reassigned Time

Julie explained that we have agreed to decrease the Santa Rosa Vice President (VP) reassigned time to 10 percent this year and the Petaluma VP reassigned time to 10 percent plus 5 percent for travel starting next year. The Petaluma VP will remain at 25 percent for the rest of this year to compensate for the assigned special project and assistance with the overflow of Conciliation/Grievance matters.

#### d. Dialogue Stipend

Julie explained that it has been suggested to decrease the *Dialogue* stipend from \$200 to \$50 per article. There was a discussion regarding the intent of AFA to restore the \$200 stipend if/when our finances improve to recognize the time and effort on the part of faculty members who submit articles.

Budget Decisions:

- 1) AFA will send two representatives to the CCCI conference in the fall and six representatives in the spring. AFA will send two attendees to the FACCC Advocacy & Policy Conference in March.
- 2) AFA will begin the process to renegotiate with FACCC to either lower the amount of dues paid per member or change the load required for automatic membership from "20 percent or more" to "more than 20 percent."
- 3) AFA will change the VP reassigned time as outlined above in section "c."
- 4) AFA will decrease the *Dialogue* stipend to \$50.

**3. FACCC 2014 Advocacy & Policy Conference – AFA Attendees**

Based on the budget discussion above, AFA will sponsor two attendees to this conference (Julie and one other member). Any interested Councilors should send an email to the AFA office by Feb. 7. Deirdre Frontczak will also attend; her expenses will be covered by FACCC. (See link to [FACCC Advocacy & Policy Conference](#).)

**4. AFA PAC Co-Sponsorship of FACCC Honoree ASM Sharon Quirk-Silva**

- There was a discussion regarding the background and qualifications of Assemblymember Sharon Quirk-Silva. Her battle for re-election was also discussed. There was a discussion regarding AFA's demonstration of support for FACCC by sponsoring this legislator. The AFA PAC fund balance and the proposed contribution amount were discussed. (See link to [Sharon Quirk-Silva Webpage](#).)
- A motion was made, seconded and approved by unanimous voice vote to move the AFA PAC Co-Sponsorship of FACCC Honoree ASM Sharon Quirk-Silva to an Action Item (12 in favor, 0 opposed, 0 abstentions).

**ACTION ITEMS****1. AFA Appointment to Senate Textbook & Instructional Materials Consultation Committee**

- There was a discussion regarding the need for an appointee to this new committee and the qualifications of the potential appointee.
- A motion was made, seconded and approved by voice vote to appoint Canon Crawford, Library & Information Resources faculty member, as the AFA representative to the Senate Textbook & Instructional Materials Consultation Committee (9 in favor, 0 opposed, 2 abstentions).

**2. AFA PAC Co-Sponsorship of FACCC Honoree ASM Sharon Quirk-Silva**

- There was a discussion regarding the amount of the sponsorship and the AFA PAC budget. It was explained that the procedure would be for the Council to direct the PAC steering committee to make the donation.
- A motion was made, seconded and approved by voice vote to direct the PAC Steering Committee to make a donation in the amount of \$750 to sponsor FACCC honoree Assemblymember Sharon Quirk-Silva (10 in favor, 2 opposed, 0 abstentions).

**OTHER REPORTS**

1. **President's Report.** None.
2. **Treasurer's Report: December 2013.** Paula Burks reported as follows:
  - a. The November report was not presented to the Council, so this report will be for two months: November and December 2013.
  - b. The item "Professional Dues: Other" was for AFA's annual CCCI membership.
  - c. The CCCI advocate contribution was paid in November.
  - d. Reassigned Time expense of \$58,000 was for Fall 2013.
  - e. Rent expense was for the AFA office space annual renewal.

- f. The figure for Adjunct Faculty revenue is increasing because the number of adjunct faculty members (both AFA members and fair share service fee payers) has been increasing. We hope this revenue increase will continue.

The meeting was adjourned at 5:14 p.m.

Minutes submitted by Carol Valencia.