

EXECUTIVE COUNCIL MEETING MINUTES

September 23, 2015

(Approved by Executive Council on October 14, 2015)

Executive Councilors present (noted by *):

*Karen Frindell Teuscher, <i>presiding</i>	*Molly Matheson	MJ Papa
*Filomena Avila	*Terry Ehret	*Margaret Pennington
*Paulette Bell	*Deirdre Frontczak	Karen Stanley
*Denise Beeson	*Andre LaRue	*Julie Thompson
*Shawn Brumbaugh	*Michelle Hughes Markovics	*Michelle Van Aalst
	*Dwayne Mulder	

Officers/Negotiators/Appointed Positions present: Ted Crowell, Mark Ferguson

Staff members present: Candy Shell, Carol Valencia

The meeting was called to order at 3:11 p.m. in Doyle Library, Room #4245, on the Santa Rosa campus.

CLOSED SESSION REPORTS

1. **Negotiations Report.** This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report.** This report and discussion were conducted in Closed Session.

Closed Session adjourned at 4:04 p.m.

OPEN SESSION

Open Session reconvened at 4:09 p.m.

MEMBER CONCERNS WITHIN AFA'S PURVIEW

1. **CDCP Funding.** Margaret Pennington asked for an update on the questions she raised last year about additional State funds for CDCP funding. She explained that a mid-summer message from Jonathan Lightman of Faculty Association of California Community Colleges (FACCC) regarding the final 2015 State budget suggested in his analysis that there may be money available to help equalize the pay for CDCP and non-credit classes. Karen responded that Mark Ferguson is following this year's State budget and the availability of restricted vs. unrestricted State funds, and he will give an update.
2. **Official/Unofficial Transcripts for Faculty Hires.** Shawn Brumbaugh stated that he recently learned that job candidates submit unofficial copies of their transcripts prior to hiring and submit official ones for salary placement only after they are hired. He believes that official transcripts should be required before hiring to avoid any discrepancies that may arise between the official and unofficial copies. Karen responded that this issue would fall within the Senate's purview. However, she believes both the Senate and District have an interest in making this change. Ref. Senate primacy in hiring criteria, policies, and procedures in [Ed Code 87360\(b\)](#).

MINUTES

There being no corrections or additions, by unanimous voice vote, the Council approved a motion made and seconded to approve the minutes from the September 9, 2015 Executive Council meeting as submitted (16 in favor, 0 opposed, 0 abstentions).

(Approved minutes are posted at <http://santarosa.edu/afa/minutes.shtml> .)

DISCUSSION ITEMS

1. **Election of AFA VP Replacement for Spring 2016**

Karen explained that nominations are open until Oct. 28 for this one-semester replacement of the Vice President of Santa Rosa position while Sean Martin serves as AFA President during Spring 2016. Jacqueline McGhee was nominated.

2. **Election of DTREC Co-Chair Replacement for Spring 2016**

Karen explained that nominations are open until Oct. 28 for this one-semester replacement of the DTREC Co-Chair position while Sean Martin serves as AFA President during Spring 2016. Warren Ruud was nominated. There was a discussion about the current AFA representatives on DTREC and whether both representatives can be adjunct faculty members.

3. **2015-16 AFA Budget Proposal**

- Michelle Van Aalst summarized the proposed budget for the Council. The current proposal has a \$17,915 deficit for the year. She explained that one item we are reviewing to reduce expenses is the amount we pay for dues to FACCC (estimated to be \$75,500 this year).
- Karen explained that we would like to discuss the possibility of making a change to our FACCC dues structure. AFA started as a FACCC contract member in March 2012, and we can revise our contract with them at any time. As part of that contract, every SRJC faculty member (with over 20 percent load) is a member of FACCC. That contract also entitles AFA to FACCC-arranged legislator visits, FACCC staff member visits, workshops for our faculty, publications, etc.
- There was a discussion about the benefits of remaining FACCC contract members. FACCC does important work in Sacramento on behalf of all California Community Colleges (CCCs), and the number of members affects their credibility with the legislators they lobby. There are currently five contract-member schools out of 71 CCC districts (Santa Monica College, Foothill-De Anza CCD, Contra Costa College, Santa Barbara CC and SRJC).
- There was a discussion about the proportion of AFA's total budget these dues represent. It would be beneficial to be able to have some cushion in our budget so we could do things like send more Councilors to the California Community College Independents (CCCI) Conference, which is very worthwhile.
- There was a discussion about the possibility of cutting FACCC dues and at the same time lowering other expenses in the AFA budget. The other large expense items in the budget are Reassigned Time and Payroll. It was suggested that we try to renegotiate our contract with FACCC wherein we still remain members but have a lower fee structure. Historical AFA budget figures will be added to the Council representative portal for reference.
- There was discussion about the possibility of donating to FACCC from our Political Action Committee account rather than maintaining our contract membership. This would dilute FACCC's influence, however, since their credibility is derived from the size of their membership.
- Karen explained that the Council will need to approve the proposed budget at this time; significant changes will be presented to the Council. A motion was made, seconded and approved by unanimous voice vote to move this item to an Action Item (16 in favor, 0 opposed, 0 abstentions).

ACTION ITEMS

1. **Appointment of AFA/Senate Joint Rep to District EEOAC for 2015-16**

Karen explained that Tony Vasquez, Counseling Department, has been nominated to fill the remaining faculty seat on this Committee. She called for further nominations. There being none, a motion was made, seconded and approved by unanimous voice vote to appoint Tony Vasquez as

the joint AFA/Senate representative to the EEOAC for 2015-16 (15 in favor, 0 opposed, 0 abstentions).

2. **2015-16 AFA Budget Proposal**

This item was moved from a Discussion Item. There being no further discussion, a motion was made, seconded and approved by unanimous voice vote to approve the Budget Proposal for 2015-16 as submitted (16 in favor, 0 opposed, 0 abstentions).

OTHER REPORTS

President's Report. Karen reported briefly on the following items:

- The 2017-18 proposed Academic Calendar is in your Council representative portal. Please take a look and give any input to Julie Thompson by Oct. 14 when she will attend the next Academic Calendar Committee meeting.
- We hosted two faculty forums this month with legislators (Assemblymembers Bill Todd and Marc Levine). We had very positive conversations but low attendance. We would like to continue these forums but would like to schedule them in a smaller room and advertise them as "conversations with your legislator." Please come to future forums if you can.
- We did some research on a prior member concern about certain departments combining online and face-to-face sections of a course and not paying faculty members for one of the sections. This practice is not in our Contract. These combined sections do not have enrollment caps, so there is the potential for problems; however, in the instances we have investigated, the combined sections have not gone over 45 students, which would trigger the Contract's extended lecture provisions. We will continue to monitor this practice.

The meeting was adjourned at 5:03 p.m.

Minutes submitted by Carol Valencia.