

EXECUTIVE COUNCIL MEETING MINUTES

May 8, 2019

(Approved by Executive Council on August 28, 2019)

Executive Councilors present (noted by *):

*Karen Frindell Teuscher, <i>presiding</i>	*Dianne Davis	*Bud Metzger	*Mike Starkey
*Filomena Avila	*Claire Drucker	*Terry Mulcaire	*Erin Sullivan
*Paulette Bell	*Robert Jackson	*Jessica Paisley	*Sarah Whyly
*Shawn Brumbaugh	*Sean Martin	Margaret Pennington	*Albert Yu
*Ted Crowell	*Molly Matheson	*Karen Stanley	

Negotiators/Appointed Positions present: Warren Ruud, Julie Thompson

Staff members present: Carol Valencia

The meeting was called to order at 3:10 p.m. in Lark #2004, on the Santa Rosa campus.

CLOSED SESSION REPORTS

1. **Negotiations Report**. This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report**. This report and discussion were conducted in Closed Session.
3. **Cabinet Report**. This report and discussion were conducted in Closed Session.

Closed Session adjourned at 4:00 p.m.

OPEN SESSION

Open Session reconvened at 4:01 p.m.

MEMBER CONCERNS WITHIN AFA'S PURVIEW

1. Ashley Arnold raised a concern about the requirement for faculty in her department (DRD) to use the Scheduling and Reporting System (SARS) to account for all of their time. She explained that this appears to be an overreach that does not feel right. She asked AFA to negotiate their working conditions to get rid of this requirement.
2. Sean Martin announced that AFA Councilor Shawn Brumbaugh should be congratulated for being selected as the 2020 Tauzer Lecturer.

MINUTES

There being no corrections or additions, the Council approved a motion made and seconded to approve the minutes from the April 24, 2019 Executive Council meeting as submitted (17 in favor, 0 opposed, 0 abstentions).

(Approved minutes are posted at <http://www.afa-srjc.org/minutes.shtml> .)

DISCUSSION ITEMS

1. **May 2019 Tentative Agreement**

- A motion was made, seconded and approved by unanimous voice vote to approve the May 2019 Tentative Agreement and send it to the membership for a vote (17 in favor, 0 opposed, 0 abstentions).

2. Thank you to Resigning AFA Councilors

- Cards and gifts were presented to outgoing Councilors: Ted Crowell, Mike Starkey & Albert Yu.

PRESENTATION

1. Title V Hispanic Serving Institution (HSI) Proposal *(Robert Holcomb, Dean, Language Arts & Academic Foundations)*

- Robert explained that he has presented to several other group meetings and is specifically looking for guidance from AFA on writing the budget section of this grant proposal in order to avoid problems that were experienced with the last grant.
- SRJC received its HSI designation in 2014 and secured a \$2.65 million grant. That grant is ending in Sept. 2019, and the college will be applying for another 5-year grant (Oct. 2019-Sept. 2024).
- He outlined the process that was used to gather input from the college community:
 - Open Forums for the entire college community were conducted where feedback was collected from 60 attendees.
 - An online survey was sent to the college community; 12 people completed the survey.
- The data and feedback were summarized in "themes" including identified disparities. However, they will be using an asset approach when writing the grant rather than focusing on disparities.
- Hanover Research will help to write this competitive grant.
- He will be working on the budget section of the grant proposal over the summer in order to get it done by the September deadline.
- Robert plans to share drafts of sections as they are written in order to get input from constituent groups.
- Questions & Comments:
 - Comment: AFA has the right to negotiate job descriptions, compensation and how faculty are selected for open positions. AFA wants to get a committee together to create a process for this, but it will probably not be in place in time for this grant proposal. Until that process is developed, the negotiations teams should be consulted and involved.
 - Comment: It also would be good to run the budget proposal through the Budget Advisory Committee.
 - Comment: Any "impacts and effects" upon the Contract must also be negotiated.
 - Q: How will this grant proposal address the lack of preparation of high school students for college work?
 - A: This will be addressed in several ways: the Dual Enrollment program, the PALs program and Student Success Coaches. There may also be other ways.
 - Comment: I have concerns about Hanover Research. Their use also undermines the research expertise that our own faculty have.
 - Q: Some grants have a category of "indirect funding," but this one does not. By whom and how will indirect costs be monitored?
 - A: I'm not sure about how that will occur.
 - Q: What is the percentage of the grant that Hanover will take as payment for their work on the proposal?
 - A: They do not take a percentage because we have an annual contract with them to write this and other grants.
 - Q: How was the budget from the last grant broken down by employee group (faculty, administrators and classified)?
 - A: I do not know the answer to that question.

OTHER REPORTS

1. President's Report. Karen reported briefly on the following items:

- CCCI has drafted a Resolution against the new state Funding Formula. She will be presenting it to the Board at their meeting next week. CCCI is giving the Chancellor a 6-month probationary period before considering a Resolution of No Confidence in him in the fall.

The meeting was adjourned at 4:30 p.m.

Minutes submitted by Carol Valencia.