

EXECUTIVE COUNCIL MEETING MINUTES

September 25, 2019

(Approved by Executive Council on October 23, 2019)

Executive Councilors present (noted by *):

*Karen Frindell Teuscher	*Claire Drucker	*Molly Matheson	*Karen Stanley
Filomena Avila	*Deirdre Frontczak	*Bud Metzger	*Kat Valenzuela
*Paulette Bell	*Mike Ichikawa	*Terry Mulcaire	*Michelle van Aalst
*Shawn Brumbaugh	*Robert Jackson	*Jessica Paisley	*Sarah Whyllly
Dianne Davis	*Sean Martin, <i>presiding</i>	*Margaret Pennington	

Negotiators/Appointed Positions present: Mark Ferguson, Warren Ruud

Councilors-Elect present: Laura Larqué, Matthew Martin

Staff members present: Carol Valencia

The meeting was called to order at 3:06 p.m. in Emeritus #1678, on the Santa Rosa campus.

CLOSED SESSION REPORTS

1. **Negotiations Report.** This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report.** This report and discussion were conducted in Closed Session.
3. **Cabinet Report.** This report and discussion were conducted in Closed Session.

Closed Session adjourned at 4:03 p.m.

OPEN SESSION

Open Session reconvened at 4:05 p.m.

MEMBER CONCERNS WITHIN AFA'S PURVIEW

1. Removal from Length-of-Service Lists. Paulette Bell brought up a concern about adjuncts who might be wrongfully removed from their department's length-of-service list in light of the new MOU that extends the period of time adjunct faculty can have a break-in-service without being removed (see http://www.afa-srjc.org/Contract/MOU/mou_umbrella_compensation_and_productivity.pdf). She suggested that department chairs be informed of the MOU so that faculty members are not prematurely removed.
2. UNESCO Sustainability Curriculum. In light of the decision of the Council to support the divestment of CalSTRS from fossil fuel investments, Paulette informed the Council that UNESCO (United Nations Educational, Scientific and Cultural Organization) has developed its own K-12 curriculum to address issues of sustainability in education. She found several parts of their curriculum to be troubling and believes they might threaten the future of education (see <https://en.unesco.org/themes/education-sustainable-development>). Sean Martin added that AFA would still like to have a written resolution regarding the CalSTRS divestment, but we are still waiting for some volunteers to draft it.
3. Professional Development Sign-in Sheets. Shawn Brumbaugh informed the Council that the Professional Development Committee has made the decision to eliminate name-based sign-in sheets at professional development activities, but they would like to use check-off sheets that would not require a name. These would be used to see which activities are well-attended or not well-attended

for use in future planning. Terry Mulcaire commented that any such request should go to the negotiations teams.

MINUTES

There being no corrections or additions, the Council approved a motion made and seconded to approve the minutes from the September 11, 2019 Executive Council meeting as submitted (15 in favor, 0 opposed, 0 abstentions).

(Approved minutes are posted at <http://www.afa-srjc.org/minutes.shtml> .)

DISCUSSION ITEMS

- 1. Announcement of One-Semester Contract Councilor Election Results, Spring 2020**
 - Sean offered congratulations to those elected: Ashley Arnold (DRD), Steven Kessler (Biological Sciences), Laura Larqué (Social Sciences), and Matthew Martin (English). We would also like to welcome two of those elected to our meeting today.
- 2. AFA Draft Proposed Budget, 2019-20**
 - Sean projected and explained the draft proposed budget for the Council and guests.
 - This budget is projecting a decrease to our income due to the upcoming full-time faculty retirements and overall schedule cuts. This is our best estimate for revenue, but we are really guessing about the degree of the full impact on our dues collected.
 - The decrease in revenue will be offset in part by the extra FTE in reassigned time AFA is now receiving from the District.
 - Overall, we are projecting a budget surplus for the year.
 - Margaret Pennington commented that it would be great if we could make some political donations with some of the surplus since we no longer need a political action committee to do so. There was a discussion about how to identify and convince new candidates to run against our current Board.
 - A motion was made, seconded and approved by unanimous voice vote to move this item to an Action Item (15 in favor, 0 opposed, 0 abstentions).
- 3. Proposed Temporary Change to AFA Professional Conference Attendance Policy, Fall 2019**
 - Sean explained that this item has been pulled from the Agenda.

ACTION ITEMS

- 1. Appointment of One-Semester Replacement for AFA President, Spring 2020**
 - Molly Matheson explained that Sean Martin was nominated at our last meeting. She called for further nominations. There being none, a motion was made, seconded and approved by unanimous voice vote to appoint Sean Martin as AFA President for the Spring 2020 semester (15 in favor, 0 opposed, 0 abstentions).
 - Further, given Sean's appointment, there will now be one-semester vacancies for the VP of Santa Rosa and Secretary-Treasurer positions for Spring 2020. Sean gave brief descriptions of the duties of these positions. Nominations are now open and will remain open until we vote at our next meeting. Karen Stanley was nominated for the Vice President position and Mike Ichikawa was nominated for the Secretary-Treasurer position.
- 2. AFA Draft Proposed Budget, 2019-20**
 - This item was moved from a Discussion Item. There being no further discussion, a motion was made, seconded and approved by unanimous voice vote to approve the Draft Proposed Budget for 2019-20 (15 in favor, 0 opposed, 0 abstentions).

OTHER REPORTS

- 1. President's Report.** Karen and Sean reported briefly on the following items:
 - Sean projected the current Department Liaisons list and explained that we have several vacancies (Business and Computer Studies departments).
 - Several people volunteered for Fall 2019: Laura Larqué volunteered for Behavioral Sciences; Deirdre Frontczak volunteered for Communication Studies; and Karen Stanley volunteered for Computer Studies.

- We will also have several vacancies for Spring 2020 due to retirements/leaves: Jessica Paisley volunteered for DRD, Counseling and Child Development; Claire Drucker volunteered for English; Laura Larqué volunteered for Learning Resources.
 - Karen reported on the Student Equity & Achievement (SEA) budget meeting she just attended. They currently have a \$280,000 deficit in their proposed budget, but they will need to close the gap before it will be approved. Also, not much of the grant goes to direct classroom support (\$800,000 of the \$4.5 million). Many of the grant-funded positions do not have titles that clearly reflect the work being done, so she suggested that more meaningful titles be used so that the nature of the work done by these positions is clear. All of these budget meetings are open to the public if you want to attend.
 - The Faculty Leadership Council (FLC) met with the President's Cabinet this week and had a meaningful conversation. We discussed the re-org, and the cabinet appeared to be receptive to our requests. We hope that more of these meetings will occur.
 - We will be sending a message to the faculty about the FLC letter to the Board in September, but Karen wants to write a "preamble" first to give an update on what has happened since it was written and read. In the meantime, we will post the letter on the AFA website.
2. **Treasurer's Report: July & August 2019.** Sean reported briefly on the following items:
- There is not much activity during these summer months.
 - We had an expense item for our copier service (*Equipment: Maintenance & Repair*).
 - We had an expense item for our yearly worker's compensation insurance (*Insurance: Worker's Compensation*).
 - We paid legal fees for advice and research regarding ongoing lawsuits and grievance matters (*Professional Fees: Legal*).
 - There was a discussion about the need to have a membership campaign to improve our revenue. The department liaisons should be used to recruit new members.

The meeting was adjourned at 5:01 p.m.

Minutes submitted by Carol Valencia.