



santa rosa junior college

All Faculty Association

*AFA is working for you.
The strength of faculty working together.*

EXECUTIVE COUNCIL MEETING MINUTES

November 29, 2023

(Approved by the Executive Council on January 24, 2024)

Executive Councilors present (noted by *):

* Sean Martin, <i>presiding</i>	* Wayne Downey	* Venona Orr	* Ivan Tircuit
* Ashley Arnold	* Brenda Flyswithawks	* Jessie Paisley	* Carlos Valencia
* Marc Bojanowski	* Steven Kessler	* Salvador Rico	* Michelle van Aalst
* Bitia Bookman	* Dawn Lukas	* Emily Schmidt	* Patsy Young
* Anne Donegan	* Siobhan McGregor-Gordon	* Christie Soldate	

Negotiators/Appointed Positions present: K. Frindell Teuscher, Mark Ferguson

Incoming Councilors present: Amanda Greene

Staff members present: Stephanie Simons

The meeting was called to order at 3:07 p.m. in Doyle 4520, on the Santa Rosa campus and via Zoom conferencing.

CLOSED SESSION REPORTS

1. **Negotiations Report**. This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report**. This report and discussion were conducted in Closed Session.
3. **Cabinet Report**. This report and discussion were conducted in Closed Session.

Closed Session adjourned at 4:01 p.m.

OPEN SESSION

Open Session reconvened at 4:03 p.m.

MEMBER CONCERNS

1. **Access to ergonomic office furniture**. A member reported that a faculty member was told they must use a certain type of furniture in their office to comply with uniformity of aesthetic in a new building. The member stated that District cannot make policies that affect work environment because that is a working condition that must be negotiated with AFA.
2. **Priorities in building maintenance versus aesthetic**. A member reported that they worked in three different buildings in one day, each of those buildings in a varying state of disrepair, including lack of heat and internet. The member suggested the District focus on repairing these spaces rather than promoting uniformity of the office furniture.
3. **Support and training for the changes to teaching modalities**. A member is concerned there is not enough support and training for the changing teaching modalities and would like the District to acknowledge there is a need for help.
4. **SLO Assessments**. A member commented on the mixed messaging surrounding SLO assessments. The member stated that the Negotiations team will clear up any confusion with a message to all faculty as soon as possible.

MINUTES

A motion was made and seconded to approve the minutes from the November 8, 2023 Executive Council meeting (19 in favor, 0 opposed, 0 abstentions). (Approved minutes are posted at <http://www.afa-srjc.org/minutes.shtml>).

A motion was made and seconded to approve the minutes from the November 22, 2023 Executive Council special session meeting (19 in favor, 0 opposed, 0 abstentions). (Approved minutes are posted at <http://www.afa-srjc.org/minutes.shtml>).

DISCUSSION ITEMS

1. Nominations for AFA Officers, Negotiators & Other Appointed Positions, 2023-24

Sean explained that the elections policy affecting these positions is still being revised. The Elections Policy Workgroup created a proposal to incorporate certain aspects of the policy that are already complete, which will facilitate the upcoming elections. Sean invited Steven Kessler to present the proposal. The Elections Policy Workgroup intends to have a draft completed in spring. The timeline and verbiage for the proposed motion were displayed for the Council.

- Main Points:
 - The nomination period for this election is Nov. 29 through January 17th at 5pm, except the At-Large Negotiator nomination period which closes February 7th at 5pm.
 - Nominations must be submitted one week prior to the Executive Council meeting that announces the candidates, and opens the balloting period. (Previous elections were allowed right up to the moment of voting).
 - A candidate may submit their name for multiple positions.
 - Candidates may submit a statement of up to 250 words, with a deadline of one week before the elections (1/17)
 - No discussion, deliberation or presentation of statements will be allowed during a meeting, as voted by Council previously ([minutes Oct. 11, 2023](#))
 - The electronic ballot will be open for a week
 - As nominations are received, they will be posted to the AFA website.
- The Council was asked to approve and adopt the revised timeline for this election. It was noted that a full draft of the policy, including all previously adopted changes will be available in Spring semester.
- The item was opened for discussion.
- This Discussion Item was divided into two subparts – one to address adoption of revisions to the current elections policy, and one to open nominations.
- A motion was made and seconded to move the discussion of the proposed revisions to the current elections policy to an Action Item.
- The following nominations were made:
 - President: Anne Donegan
 - Chief Negotiator: K. Frindell Teuscher
 - Conciliation-Grievance Officer: Mark Ferguson
 - Executive Vice President: Carlos Valencia
 - Vice President of Membership & Outreach: Steven Kessler
 - Secretary/Treasurer: Siobhan McGregor-Gordon
 - Data Analyst: Siobhan McGregor-Gordon
 - TREG Negotiator: Mark Ferguson
 - At-Large Negotiators (two positions): Bitá Bookman, Jessy Paisley, Emily Schmidt, Siobhan McGregor-Gordon
 - Associate Cabinet Representative: L. Dawn Lukas, Wayne Downey, Emily Schmidt

2. AFA Representatives to District-wide Committees: District Facilities Advisory Committee (DFAC)

Sean announced that the District has reorganized several committees into the District Facilities Advisory Committee. The committee absorbs three committees, including Parking and Transportation, the District Health and Safety Committee, and the District Facilities Planning Committee. AFA will have two appointees to the new committee. Meetings will be held on the 3rd Tuesday of each month from 1:00-2:30pm. The initial meeting of this committee will be on January 16, 2024.

- Sean called for discussion or questions.
- The following nominations were made: K. Frindell Teuscher
- This item will remain open until January 24, 2024.

ACTION ITEMS

1. Nominations for AFA Officers, Negotiators & Other Appointed Positions, 2023-24

- This Item was moved from a Discussion Item.
- There being no further discussion, a motion was made, seconded and approved by unanimous show of hands to approve the proposed schedule for the Officer, Negotiator, and Appointed Positions elections.

OTHER REPORTS

1. President's Report. This report was postponed.

2. Treasurer's Report. This report was postponed.

Sean thanked all participants.

The meeting was adjourned at 4:32 p.m.

Minutes submitted by Stephanie Simons.