

# Addendum 7

---

## Memorandum of Understanding All Faculty Association and the Sonoma County Junior College District

Dissolution of the Electronics Department

August 21, 2009

AFA and the District agree that the Electronics Department (ELEC) be dissolved effective on the date of this agreement.

As a consequence of the dissolution:

1. Each ELEC course at the date of dissolution will become part of the Applied Technology Department (ApTech) or become inactive.
2. Each ELEC regular faculty member at the date of dissolution will become a faculty member of ApTech.

This MOU addresses the consequences of the merger in all articles of the Contract where faculty rights will be affected.

### **Article 13: Department Chairs**

With regard to 13.06, AFA and the District agree that the recalculation of the ApTech chair reassigned time will include all elements of the formula related to ELEC.

### **Article 14: Evaluations**

With regard to *Article 14A.05.D—Rotation List and Implementation Procedures*, ApTech and ELEC faculty members will follow the process outlined therein to create a new rotation list for evaluations.

### **Article 15: Faculty Service Areas and Competency Standards**

ApTech and the District will send written notification to all regular faculty in ELEC advising them of their right to apply for additional FSA's in ApTech.

## **Article 16: Hourly Assignments**

The ApTech chair in consultation with the supervising dean will take the following steps to integrate faculty from ELEC into the ApTech hourly assignments process:

1. Revise the Hourly Assignment Procedures (including Special Expertise or Experience Policy), as necessary.
2. Bring the revised procedures to ApTech and ELEC faculty for review and input.
3. Revise the length-of-service list. ELEC faculty members shall be inserted into the ApTech length-of-service list according to their ELEC dates of hire. If an ELEC instructor has the same date of hire as an ApTech instructor, the supervising dean and the AFA president will hold a lottery to establish a new order; however, the original ordering in the ApTech and ELEC length-of-service lists must be preserved within the merged length-of-service list.
4. AFA and the District will review and approve the Hourly Assignments Procedures, and the length-of-service list.

## **Curriculum and Minimum Qualifications**

1. Although the courses in ELEC are listed separately in the Catalog and the Schedule of Classes, the ELEC curriculum is now the responsibility of ApTech.
2. Unless otherwise identified in the ApTech Hourly Assignment Procedures faculty members who possess the minimum qualification for courses in the discipline can be assigned to teach those courses. Some ApTech instructors may qualify to teach in ELEC and some ELEC instructors may qualify to teach in ApTech. Each Course Outline of Record (COR) identifies the minimum qualifications needed to teach that particular course. The APTEch chair will send letters to all faculty explaining that instructors should check all the COR's to see whether they have the minimum qualifications to teach courses in disciplines other than the one(s) to which they were originally assigned.

*Signatures on original*