

Memorandum of Understanding
between the
All Faculty Association
and
Sonoma County Junior College District
regarding

Special Assignment
Guided Pathways Workgroup Member (3 Positions)
Selection Process, Job Duties, and Compensation

December 20, 2023

The District has created a special assignment for the Guided Pathways Workgroup Member.

A. Job Duties. Guided Pathways Workgroup Members will:

1. Provide shared oversight to the implementation of the Guided Pathways work plan;
2. Create and present sessions on Guided Pathways to academic departments and clusters;
3. Ensure broad and regular communication to the Academic Senate by providing timely updates at Senate meetings;
4. Provide support in preparing District reports to the Chancellor's office on Guided Pathways initiatives;
5. Contribute to recommendations and proposals that are in alignment with the principles of the Guided Pathways Initiative;
6. Inform recommendations to the Superintendent/President for consideration of Guided Pathways efforts;
7. Document SRJC's work in Guided Pathways with the intent to communicate how the systemic work should continue in the future.

Selection Process. Full-time faculty members and associate faculty members with offer rights are eligible to serve on the Guided Pathways Workgroup.

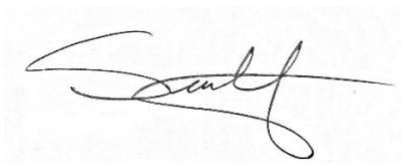
The Vice President of Academic Affairs will email a two-week "open call" to eligible faculty members to solicit interest. Eligible faculty members will express interest by submitting a letter of interest, not to exceed two pages, that addresses the faculty member's insight and experience regarding Guided Pathways initiatives.

The Selection Committee will be comprised of the Academic Senate President or designee, AFA President or designee, and the Vice President of Academic Affairs. The Selection Committee will have one week to review submissions and each Selection Committee member will forward two applicants. If the number of candidates forwarded is fewer than 5 due to overlapping selection of applicants, each Selection Committee member will forward an additional candidate. Final selection of 3 Guided Pathways Workgroup members will be made by the Superintendent/President.

If none of the 3 Guided Pathways Workgroup members was among those forwarded by the AFA President or designee, AFA will appoint one faculty member to participate in Guided Pathways Workgroup meetings as an ex officio member.

Term of Assignment. The term of a Guided Pathways Workgroup Member is ongoing and appointments are for the duration of the Guided Pathways initiative as determined by the District. If there is vacancy of a Guided Pathways Workgroup member, the District may appoint, in consultation with the Selection Committee, another willing full-time faculty member or associate faculty member with offer rights to perform the duties of the Guided Pathways Workgroup Member, after sending an "open call" for interest to eligible faculty members. If the vacancy occurs during the academic year, the replacement will receive prorated compensation.

Compensation. Each Guided Pathways Workgroup Member will receive 10 percent in reassigned time, each semester. Summer assignments are contingent on funding and will be paid on an hourly basis up to a cap of 50 hours, as approved by the Vice President of Academic Affairs.



Sean Martin, President
All Faculty Association



Dr. Angélica Garcia, Superintendent/President
Sonoma County Junior College District