

Memorandum of Understanding
between the
All Faculty Association
and the
Sonoma County Junior College District
regarding

Article 13: Department Chairs & Coordinators
Compensation and Reassigned Time

April 15, 2021

13.07 COMPENSATION AND REASSIGNED TIME

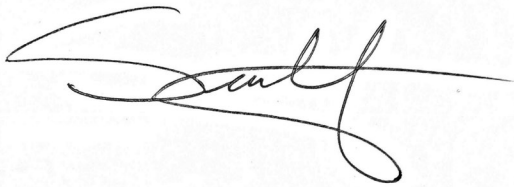
A. **Chair Reassigned Time:** The District will provide reassigned time for chairs for academic years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22. This reassigned time is specified in Appendix 4 of this Agreement.

1. The computed reassigned time for each chair in academic years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22 only is computed as specified in Table 13.1:

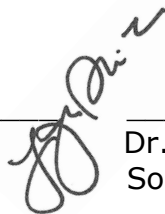
<p>A: Budget Total revenue allocated to the department budget in the 4000 and 5000 categories for 2015-16, in units of \$10,000.</p>
<p>B: Department Employees Number of faculty members and staff assigned to the department in February 2017.</p>
<p>C: Number of Courses Number of active courses listed in the department's six-year assessment plan on file with Academic Affairs or in the PRPP as end of the end of the 2015-16 academic year.</p>
<p>D: Number of Sections Number of instructional sections in department for the academic year 2015-16.</p>
<p>E: Base 292 units for fixed time commitments common to all chair assignments.</p>
<p>Points = $8 \times A + 5 \times B + 2 \times C + 3 \times D + E$</p>
<p>Reassigned Time = $\text{Points} \times 15.17/32521$ (as FTEF, rounded to nearest 0.01).</p>

Table 13.1

2. The District will provide reassigned time for each chair for each academic year 2017-18, 2018-19, 2019-20, 2020-21, or 2021-22 subject to the following:
 - a. If the computed reassigned time is greater than the previous academic year's reassigned time plus 5 percent FTE, then the provided reassigned time will be the previous academic year's reassigned time plus 5 percent FTE; else
 - b. If the computed reassigned time is less than the previous academic year's reassigned time minus 5 percent FTE, then the provided reassigned time will be the previous academic year's reassigned time minus 5 percent FTE; else
 - c. The provided reassigned time will be the computed reassigned time as specified in section 13.07.A.1.
3. The reassigned time for a chair may be adjusted based on the provisions of paragraph 13.04.B and section 13.07.B.
4. A chair will be compensated for performing approved Department Chair Duties (13.03.A-B) that exceed contractually determined reassigned time. To be eligible for such compensation, the additional tasks and hours must be approved in advance by the supervising administrator and VPAA; the chair will be compensated at the base hourly rate. If the duties are not approved, the chair may decline to perform them without prejudice. A Personnel Form and timesheet are required.
5. The reassigned time for chairs for academic years ~~2021-22~~ 2022-23 and thereafter will be negotiated.



Sean Martin, President
All Faculty Association



Dr. Frank Chong, President/Superintendent
Sonoma County Junior College District

Appendix 4 Chair Reassigned time

DEPARTMENT	2017-18	2018-19	2019-20	2020-21	2021-22
Ag/Natural Res	91%	86%	81%	81%	81%
Art	50%	50%	50%	50%	50%
Behavioral Sciences	69%	70%	70%	70%	70%
Biological Sciences	50%	50%	50%	50%	50%
Business	77%	82%	83%	83%	83%
Chemistry and Physics	44%	47%	47%	47%	47%
Child Development	39%	39%	39%	39%	39%
College Skills	63%	63%	63%	63%	63%
Communication Studies	56%	56%	56%	56%	56%
Computer Studies	74%	69%	66%	66%	66%
Counseling	53%	53%	53%	53%	53%
Culinary Arts	61%	61%	61%	61%	61%
Disability Resources	39%	34%	29%	29%	29%
Earth & Space Sciences	36%	36%	36%	36%	36%
Engineering/Ap Tech	52%	52%	52%	52%	52%
English	93%	94%	94%	94%	94%
ESL	74%	76%	76%	76%	76%
Industrial & Trade Tech	39%	39%	39%	39%	39%
Kinesiology, Athl & Dance	101%	106%	109%	109%	109%
Learning Resources	37%	37%	37%	37%	37%
Mathematics	80%	80%	80%	80%	80%
Music	43%	43%	43%	43%	43%
Philosophy, Humanities and Religion	46%	46%	46%	46%	46%
Social Science	59%	63%	63%	63%	63%
Theatre Arts & Fashion	49%	49%	49%	49%	49%
World Languages	49%	49%	49%	49%	49%