Department Specified Provisions (DSP)

Department/Chair __Life Sciences / Danielle King_____ Date Submitted__March 2017____

AFA signature ___*signature*___ Date _5/24/17_ Contract Compliant: ☑ YES ☐ NO

Senior VPAA approval __*signature*__ Date _5/25/17_ Addenda ☑ Spec. Exp. ☐ Summer

Part I Special Expertise Requirements (Use Special Expertise Addendum, if needed.)

Course or Allied Service	Brief Rationale	Criteria The criteria will be relevant, objective, verifiable and reasonable.
Anatomy courses: ANAT 1, ANAT 40, ANAT 58	To teach anatomy an instructor must have coursework or teaching experience employing human	Must have either: At least 10 semester units of successful upper division coursework in human anatomy OR
Botany courses: BIO 2.3, BOTANY 10	To teach botany an instructor must have extensive knowledge of plant specimens and plant physiology	Must have either: At least 10 semester units of successful upper division coursework in plant science OR at

Part II Summer Session Assignments (Use Summer Session Addendum, if needed.)

The department has special summer session procedures:

☑ YES, see below

☐ NO, the criteria for fall and spring semesters are used for summers.

Special Summer Procedures:

The procedure for determining summer session will differ from that used for semesters in that contract (full-time) factulty will be given priority for an assignment.

Part III Initial Allocation for Faculty with ESTABLISHED LOAD

For departments offering a significant number of courses that have greater than 20% load value, the District and AFA may approve initial allocations of established load of greater than 40%.

The department has initial load allocations *greater than* 40%:

☐ YES, it is _____%

☑ NO, it is up to 40%

Part IV Minimum Offer to Faculty with Offer Rights and NO ESTABLISHED LOAD

A department whose programs include a significant number of courses or services with load values of greater or less than 20% may specify that faculty members who have offer rights but no established load will receive an offer of greater or less than 20%.

The department's minimum offer is *greater than* or *less than* 20%:

☐ YES, it is _____%

☑ NO, it is 20%